

# City of Wyoming FOIA Fee Calculation Form

Requestor:

FOIA/CASE:

Invoice #

Service	Cost	Est. Qty	Est. Total	Actual Qty	Actual Total
Labor-Search/Locate/Examine Office Specialist I (OSI)*per hour	<b>28.56</b>				
Labor-Search/Locate/Examine Office Specialist II (OSI)*per hour	<b>33.36</b>				
Labor -Search/Locate/Examine/Copy Evidence Technician I(ETI)*per hour	<b>42.12</b>				
Labor - Separate/Delete OSI*per hour	<b>28.56</b>				
Labor - Duplicating OSI* per minute	<b>0.48</b>				
Labor-Search/Locate/Examine Accounting Specialist I (ASI)*per hour	<b>33.36</b>				
Labor-Search/Locate/Examine Accounting Specialist II (ASII)*per hour	<b>34.89</b>				
Labor-Search/locate/Examine Other_____ *per hour					
Labor (Contractor)**per hour Name_____					
DVD per disc	<b>0.25</b>				
Paper copies per page	<b>0.02</b>				
Other					
Indigent Waiver (\$20.00)***		XXXXX	XXXXX		
50% Deposit Due****					
Total for this request	<b>\$0.00</b>				

**Part or all of the documents requested are available online at: \_\_\_\_\_**  
**Should a requestor wish to receive a printed copy of online documents, the cost to provide online documents in paper form will result in charges as outlined above.**

**RETURN A COPY OF THIS FEE CALCULATION WITH YOUR PAYMENT TO ENSURE PROPER CREDIT.**

Make check or money order payable to the City of Wyoming.

\*Cost includes hourly wage (FY2023) and up to 50% of fringe benefits.

2023 Office Specialist I (OSI) \$19.04/hr. + \$9.52/hr. benefits=\$28.56

2023 Office Specialist II (OSII) \$22.24/hr. + \$11.12/hr. benefits=\$33.36

2023 Evidence Technician I (ETI) \$28.08/hr. + \$14.04/hr. benefits=\$42.12

2023 Accounting Specialist I (ASI) \$22.24/hr. + \$11.12/hr. benefits=\$33.36

2023 Accounting Specialist II (ASII) \$23.26/hr. + \$11.63/hr. benefits=\$34.89

2023 IT Specialist II \$28.66/hr. + \$14.33/hr. benefits=\$42.99

\*\*Actual cost does not exceed 6x the state minimum hourly wage.

\*\*\*The indigent waiver provides waiving the first \$20.00 of a fee to fulfill a FOIA request. Requestor must provide proof of indigence.

\*\*\*\*Once payment is received, the Agency will process your request. In accordance with MCL 15.234(14), the City of Wyoming will consider a FOIA request abandoned if a good-faith deposit is not received within 48 days after the deposit is requested.